



CERTIFICATE OF COMPETENCY
RENEWAL APPLICATION

- 1) Complete application below and return with renewal fee. Please fill out separate application for each competency.
2) Renewal fee of \$62.00 PER CATEGORY plus any late fees can be paid electronically through the Online Portal...
3) All certificates of competency, which have not been renewed for 4 consecutive renewal cycles, shall become null and void.
4) Certificates may be placed in an 'Inactive' status per the holders' request with a fee of \$31.00 per year.
5) State Registered Contractors are required to have current General Liability and Workers Compensation Insurance.
6) Certificate of Competency cards will be returned to the name and address listed below unless otherwise noted.

Cards issued under this cycle shall expire on September 30, 2022.

Mail Payment To:

CITY OF TALLAHASSEE
BUILDING INSPECTION / LICENSING
300 SOUTH ADAMS STREET, BOX B-28
TALLAHASSEE, FL. 32301

For further information or questions, please contact:

Building Inspection Division (850) 891-7001 option 2

To Make an Online Payment:

https://cwpl.talgov.com/TallahasseePortal
Log in as a Guest Access user

City of Tallahassee Code of Ordinances Chapter 3 Section 3-235 Division II

- Checkboxes for various contractor categories: Master Plumber, Journeyman Plumber, Journeyman Gas Fitter, Master Gas Fitter, Mechanical Contractor, A/C Contractor (Classes A, B, C), Sheet Metal Contractor, Master Electrician, Restricted Master Electrician, Journeyman Electrician, Lighting Maintenance Specialty, Outdoor Sign Specialty, Alarm System Contractor I, Alarm System Contractor II, Alarm System Ctr Residential Low Voltage Systems Specialty.

Name: _____
Address: _____
City: _____
State, Zip: _____

Home Phone No.: _____
Work Phone No.: _____
Fax No.: _____

For Office Use Only

Mandatory Email: _____

City of Tallahassee,
Competency Card No.: _____
Competency Card Type: _____
State of Florida,
Registration DBPR No.: _____

Stamp Date Received:
TCA# _____
TCP# _____